

Holy Trinity PTG General Membership Meeting January 14, 2008

Attendees: Executive Board: Kimberly Stevenson, Katie Witcop, Heidi Bioni, Paula Reimer, Adrienne Rutenis
Board Members: Chrissy Kuchnicki, Sue Leininger, Mary Moody, Lisa Shaner
General Membership Teachers and Parents

I. Welcome

Mrs. Stevenson led the opening Epiphany prayer and the pledge of allegiance

II. Old Business Update

- A. Secretary Adrienne Rutenis presented November 19th GMM minutes for approval.
[Motion made and approved to approve the minutes.](#)
- B. Abitibi recycling update: Paper collection bin huge success! A request for a 2nd bin will be made if we continue to fill the bin at this rate. Reminder- NO PLASTIC! Our earnings will be reduced if plastic is in the bin. Signs have been posted on the bin to remind users of the approved materials.
[Motion made and approved to close Abitibi motion of business.](#)
- C. Fundraising/Audit Chair: More work needs to be done on this action item. Process of auditing fundraising is proven to require more detailed information, and more time will be needed to complete a sufficient report. The request for another volunteer to oversee this process was made.

III. Committee Updates

- A. Finance Committee
 - i. Treasurer Paula Reimer presented the Treasurer's Report (see attached)
 - A. Dining nights should be more profitable – suggestion from membership to try Pizza Hut, Eat N Park.
- B. Membership
 - i. Currently 85 members, representing 63 families. 6 new members signed up at November GMM.
 - ii. There are 218 families at Holy Trinity. We need word towards increasing participation.
- C. Fundraising
 - i. Santa Shop: Positive feedback received.
 - ii. Babysitting Night in December: 34 children attended – fun was had by all!
 - iii. Chick-fil-A Dining Night: still waiting for final amount.
 - iv. 1st Quarter Events:
 - a. Chick-fil-A Jan 22nd.
 - b. Scholastic Book Fair Feb. 3-7
 - c. Babysitting Feb 15th
 - d. Bunny Bingo March 9th
- D. Academic Enrichment
 - i. Children's Hospital Parent Seminars: 6:30 pm Holy Trinity Cafeteria dates detailed below.
 - a. Jan 24th Overscheduled Kids: How much is too much?
 - b. Feb 21st Bullies: What to do when kids are mean.
 - c. March 17th Parenting the Adolescent
 - d. April 3rd Raising Responsible Children
- E. Fellowship
 - i. Santa Lunch received rave reviews!
 - ii. Roller Skating in December was cancelled due to lack of interest.
 - iii. Upcoming events:
 - a. Roller Skating Jan. 17th 6-9 pm
 - b. Ice Cream Social Jan 29th
 - c. Waffle Breakfast Feb 3rd
 - d. Ice Skating party Feb 8th 7-9 pm
 - e. Adult Dance theme TBD March 15th
- F. Teacher/Staff Appreciation
 - i. Cookie Exchange – Parents are awesome – donations were plentiful! Thank you!
 - ii. Christmas gifts to teacher and staff were appreciated.
 - iii. Upcoming events:
 - a. Teacher Luncheons: Jan 25th, Feb 15th, March 18th
 - b. Day of Caring tentative date March 29th.
- G. Good Samaritan
 - i. St. Nicholas Day – Students loved the goodies St. Nick delivered. Student Council was a big help! Thanks!
 - ii. Committee responded to 3 requests for sentiments/cards for school families.
 - iii. Upcoming events:
 - a. First Reconciliation Feb. 13th
 - b. Confirmation March 10th
 - c. First Communion April 26th
- H. Volunteers
 - i. Report of hours and fundraising for 2nd 9 weeks should come out with report cards.
 - ii. Recruiting new volunteer to take over volunteer/fundraising tracking.
- I. Communication
 - i. Holy Trinity bulletin now had a dedicated place called HTS Happenings for weekly bulletin updates. Look for it!
 - ii. Let Mary Moody know of any events or student acknowledgements for the bulletin.
- J. Marketing
 - i. Mrs. Stevenson and Katie Witcop attended an enrollment seminar to get ideas to improve HT enrollment. A few ideas were addressed for immediate action:
 - a. Website enhancements: Sue Leininger will send form home to parents to approve use of children's pictures on website.
 - b. Implement a plan to track prospective students, starting with initial contact and including follow-up with families.

IV. New Business

- A. Suggestion Box Items:
 - i. Front Lobby: Several comments were received about the condition of the front lobby and that it should be clean and welcoming. The PTG would like to recruit volunteers to decorate/clean the lobby each month. If you are interested, please contact the PTG.
- B. Budget Meeting: John Engel will present the budget and plans for next year at the Parent Awareness meeting in February.
- C. General Membership Meetings: Please come, you don't need to be a member to come and see what we are doing.
- D. Ice Cream Social: Need to get students involved to boost participation. Mary Moody will make a board in the hallway tracking family participation by class to increase interest.
- E. Floor of cafeteria needs to be replaced due to the presence of asbestos in the tiles. Topic has been brought up to Father Gary and the Building and Grounds committee. It will be discussed, among many other financial needs, at the Finance Committee meeting.
[Motion made and approved follow up on the replacement of cafeteria floor after the Finance meeting.](#)
- F. Air Conditioners almost completely installed. The Science Lab has been utilized even while the A/C's were stored there.
- G. Kitchen needs a new washing machine. Mary Moody will post a note about this need in the church bulletin.
- H. Computer Campaign Drive is a success. Thanks to Sue Leininger for running this whole campaign. School and parish families raised almost enough money for 30 new computers. Delivery to come soon! The computer lab and Mrs. Brown's room will be switch in order to locate the computer lab next to the library.
[Motion made and approved follow up to send another letter to the school families for the computer fund.](#)

V. Classroom meeting participation winner

Mrs. Bruno's class won the \$25 gift card for the class with the highest meeting attendance. Congratulations again!

VI. Next Meeting

March 17, 2008 at 6:30 pm in the cafeteria

Nominations for open positions made at this meeting. The election will be held at the May PTG Meeting. You need to be a member in good standing (dues paid and attendance at two GMM's) to be nominated and vote.

VII. Action Items/Motions approved

- i. [Motion made and approved to approve the minutes from the November 19, 2007 GMM.](#)
- ii. [Motion made and approved to close Abitibi motion.](#)
- iii. [Motion made and approved follow up on the replacement of cafeteria floor after the Finance meeting.](#)
- iv. [Motion made and approved to send another letter to the school families for the computer fund.](#)